

ADMISSION

of NON-EU Applicants for Master's Degree

APPLICATION DOCUMENTS:

1. Application form;

2. Secondary School Diploma and Diploma Supplement (*certified copy by notary public*);

**In case there is no grading scale attached to the diploma, candidates have to present an official document with the grading system description.*

3. An official document issued by an accredited body, certifying the applicant's right to pursue their studies at higher education institutions in the country where secondary education was obtained (*Download form: [here](#)*);

4. Higher Educational Diploma with a degree corresponding to the Bachelor's or Master's Degree as well as Diploma Supplement (*certified copy by notary public*);

**In case that the Diploma was issued from Foreign Higher Education Institution the applicants must present a Certificate of recognition of Higher Educational Degree, issued from TU-Varna.*

5. Medical Reference;

**The document should be issued no earlier than one month prior to submitting the application documents to TU-Varna.*

6. Copy of passport/ID card;

**Documents specified in points 2, 3 and 4 must be certified, legalized and translated in accordance with the International Agreements between Republic of Bulgaria and the country in which they are issued; in case of lack of these documents – by the common order of the legalizations, translations and validations of the documents and the other papers.*

ADMISSIONS CRITERIA:

The applicants must obtain Academic Grade Average from Secondary School Diploma (Academic Grade Average from the Grade Average of the course subjects included into the Course Content and Grade Average of the State Examinations or of the Diploma Thesis) **not less than the Grade "Good"**.

ADMISSIONS PROCESS:

The applicants must send the scanned copies of their documents to the Foreign Students Department of TU-Varna at the following email address for a preliminary look: fs_centre@tu-varna.bg The candidates have to scan all the pages of the required documents, including the stamps.

After approval of the provided documents from the Foreign Student's Department, the applicants must:

➤ to pay the fee in amount of 150 lv. into the Bank Account of TU-Varna for the recognition of Higher Educational Diploma from Foreign Higher Education Institutions and to complete an **Application** for starting the procedure;

BANK ACCOUNT: Technical University of Varna
INTERNATIONAL ASSET BANK – SA, branch Varna
IBAN: BG02IABG74793100482100
SWIFT / BIC code: IABGBGSF.

➤ to send the receipt of payment along with the whole batch documents via Post Office (original copies) at the following address:

*Technical University of Varna
Foreign Students Department
9000 Varna, Studentska 1 str.*

The deadline for the submission of documents: 30.09

Foreign Students Department sends to the Ministry of Education and Science the document of the approved applicants, according to the art. 95, par.8 of Higher Education Act in order to complete the procedure of Issuing the Visa for Long-Term Residence (**type D**).

After receiving the certificate from Ministry of Education, the applicants must submit their documents to the Embassy/ Consulate of Republic of Bulgaria in order to receive Issuing of the Visa (type D).

After obtaining the Visa the applicants can be enrolled at the University.

CERTIFYING A BULGARIAN /ENGLISH LANGUAGE LEVEL:

The applicants who present some of the listed documents do not have to undertake a Preparatory Language Course and they are directly submitted in the first (or higher) year of studying. For Bulgarian Taught Preparatory Course the final exams for the specialized disciplines must be undertaken until the end of the first year of studying.

- Certificate for Language and Specialized Taught (for Bulgarian/English Language Training)

- (for Bulgarian Language Training) Document for passed exam of Bulgarian Language at TU-Varna or other Higher Education Institution in Bulgaria.

-(for English Language Training) Document for passed online English test for B2 level - <https://admission.tu-varna.bg/admission-exam/> or some of the following certificates:

- CAMBRIDGE English: Advanced (CAE)
- CAMBRIDGE English: Proficiency (CPE)
- CAMBRIDGE FIRST CERTIFICATE (FCE) (min. 160 scores out of 190 total scores)
- IELTS (min. 5.5 out of 9 Overall Band Scores)
- TOEFL iBT (min. 72 out of 120 Total Scores)

Fee for the Bulgarian Language Exam in TU-Varna: 100 lv. (Bank Account of TU-Varna)

Fee for the language level proficiency exam: 50 E (Bank Account of TU-Varna)

ADMISSION DOCUMENTS :

1. [Application to the Rector](#);

2. List of the Documents (by model);

3. Document for certifying the level of Bulgarian/English Language;

4. Declaration from a parent (legal guardian), which declared that he or she will cover all the applicant`s expenses during his/her stay in Bulgaria (*certified copy by notary public, translated and legalized in Bulgarian Language*);

5. Six Passport photos (dimensions: 4.5/3.5 cm).

6. Document for paid tuition fee.